



HL Media Design Website Agreement for Ministries & Individuals

MONTHLY MAINTENANCE FEE

The end-user, company, or entity (hereby known as “user”) shall enter into this annual agreement with HL Media Design (hereby known as HL Media). The user agrees to an automatic withdrawal of \$60 from the account with which they subscribe each month for 12 consecutive months. Such withdrawals are currently made via PayPal, however, HL Media Design may choose to alter these methods at any time with or without notice. Each withdrawal will be for the following month of service (i.e. January will cover the month of February and so forth) If the automatic withdrawal fails due to insufficient funds or a bank or institution denying the payment and remittance is not made within 14 days without previous communication to the HL Media Design team, the user’s website may be deactivated. Such deactivation shall be at the discretion of HL Media Design, its ownership, and any third party acting on behalf of HL Media. If a user’s website has been deactivated due to non-payment, the user will be subject to a reactivation fee of \$40 in addition to any and all past due amounts. It is the sole responsibility of the user to ensure withdrawals are processed correctly and HL Media Design shall be under no obligation to notify the user of a failed withdrawal. Furthermore, failure to complete 12 consecutive months of withdrawals may result in an early termination fee of up to \$480. Failure to complete monthly payments will also result in the surrender of any and all remaining time on the hosting & domain of the website

YEARLY RENEWAL

If applicable, yearly renewal of the hosting & domain shall take place automatically with or without prior communication from HL Media. If at anytime the user desires to cancel the yearly renewal, the user shall be required to communicate via email 30 days prior to the renewal date. Failure to do so will imply, on behalf of the user, an expressed desire to continue with services provided by HL Media.

REFUSAL OF SERVICES

HL Media, its ownership, and anyone acting on behalf of HL Media, reserves the right to at any time and for any reason, refuse service to anyone. If a decision to refuse service in one instance or a continuing time frame is made, the “user” will not be refunded or reimbursed for any payments made to HL Media including but not limited to monthly maintenance fees, annual renewals, or any other payments made.. The user’s website will be “parked” until it can be transferred to another entity. It is the sole responsibility of the user to obtain a new website entity to take over their website within 14 business days from notification of refusal of services. Failure to have the website transferred within the 14 day period may result in deletion of the website from HL Media’s accounts and will therefore be unrecoverable.

CONTACT FOR MAINTENANCE

For all requested changes or maintenance, please email HL Media at: hlmediadesign@yahoo.com.. If we need further clarification on one of your requests, we may choose to reach out to you via phone, email, or social media platforms. During initial setup of your website, please note that a large amount of communication may be necessary to facilitate a quick and effective completion of your website. If you would like to receive a copy of this agreement, please contact us via email at hlmediadesign@yahoo.com.